



Pacific Harbors Council Venturing Officers Association

Council Venturing President & Vice President Venturing Officers Association Nomination Form

The following Venturer is seeking a nomination to be considered for the position of Council Venturing President or Vice President.

This is a multi-part application that includes a written statement of qualifications that the nominee is expected to discuss with parents, and unit leader, prior to being approved for consideration.

(Type or Print)

Name _____

Home address _____

City _____ State _____ Zip _____

Phone (Day) _____ (Evening) _____ Cell No. _____

E-mail _____

Currently registered in Crew No. _____

Advisor _____

The nominee should attach no more than two 8 ½ x 11-inch pages on white paper to this application stating his or her qualifications for the position(s) for which are being applied. Applicants seeking nomination for multiple positions may, at their own choosing, submit separate statements of qualifications for each desired position.

The nominee's statement of qualifications should include:

1. Experience as Crew President, or other Venturing youth office.
2. Venturing/Scouting positions, awards and experiences.
3. Non-Scouting awards, recognitions, and scholarships.
4. School, clubs, sports, and leadership positions.
5. A statement on present school status and college or career plans
6. A statement on why you want to serve and what you hope to accomplish in the position of Council Venturing youth President or Vice President.

Nominee's agreement: I am interested, able, and willing to serve in the position of the 2012-2013 Pacific Harbors Council Venturing Youth Officer. I certify that I meet the qualifications outlined for the position.

Nominee

Signature _____ Date _____

Parent(s) Approval _____ Date _____

Crew Advisor Approval _____ Date _____

All submissions are due by **March 20th, 2012** for Council Youth Venturing positions

The submissions should be returned to:

Ron Francis ronndogg@comcast.net Council VOA Adviser

Steven Smith Stevenesmith12@yahoo.com Council VP Venturing

Subject: Council VOA Officer Nomination

Officer positions in a VOA:

VOA's generally consist of three office positions. The three positions are President, Vice President of Administration, Vice President of Program, and Vice President of Communication (Secretary).

Job description of the VOA President:

The VOA President generally presides at all meetings of the VOA. Appoints and if necessary, remove all chairpersons from youth VOA committees. The President with the advice of the Council Advisors will create agendas for all VOA meetings.

Job description of a VOA Vice President of Administration:

The Council VOA Vice President of Administration normally serves as the Council VOA Officer responsible for the administrative duties of the VOA. They preside at all meetings of the VOA if the Council VOA President cannot be present. They serve as chair of the Council VOA Recognition committee and the VOA Training committee.

Job description of a VOA Vice President of Program:

The Council VOA Vice President of Program normally serves as the Council VOA Officer responsible for the program of the VOA. They preside at all meetings of the VOA if the Council VOA President and Council VOA Vice President of Administration cannot be present. They typically serve as chair of the Council VOA Service Committee and serve as the chair or member of every activity and event committee of the Council VOA.

Job description of a VOA Vice President of Communication:

The Council VOA Vice President of Program normally serves as the Council VOA Officer responsible for VOA communication, both internal and external. They preside at all meetings of the VOA if the other Council VOA Officers cannot be present. They should maintain a contact list of all council and district officers and advisors. This list should include name, office, phone number, address, email address, and other information deemed pertinent. They should also coordinate with District Officers to create and maintain a list of unit officers and advisors within the council. They should ensure that a VOA website, publicizing VOA events, activities, initiatives, and other VOA information is created and maintained with up to date information. They also take minutes of VOA meetings.