



BOY SCOUTS OF AMERICA®

PACIFIC HARBORS COUNCIL

UNIT ACCOUNT AUTHORIZATION FORM

Unit Type _____ # _____

This form allows authorized leaders in your unit to charge against funds deposited in your unit account. Unit leadership is responsible for tracking deposits and expenditures. Unit account statements available upon request from an authorized leader.

- Funds deposited into a unit account at the council office are still property of and for sole use by the unit. There is no minimum amount required and no fees are charged.
- Unit Accounts can only be debited by the authorized individuals named below, up to the amount available.
- Council employees will not make changes to the account unless authorized by an authorized individual in person or in writing via email.
- Authorizations are not in effect until they are processed by the council.
- Authorizations remain in effect until the receipt of a new authorization form signed by the registered Unit Chartered Organization Representative and the Unit Committee Chair.
- Any new authorization form submitted will completely replace the previous authorization.

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Authorized Account Users:

Please print legibly:

Unit Committee Chair

Name: _____ Daytime phone #: _____

Email: _____

Additional authorized users: (optional) Must be registered adult in the unit.

Name: _____ Daytime phone # _____

Name: _____ Daytime phone # _____

Name: _____ Daytime phone # _____

Unit Account Approval

Registered Unit Chartered Organization Representative Signature of Approval

_____ Date _____

Registered Unit Committee Chair Signature of Approval

_____ Date _____

Return to:
PHC_scouting.org

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For office use only:
Received date: _____
Entered date: _____